

Management Report
South Uptown Neighborhood Association
For the period ended April 30, 2023



Prepared May 12, 2023

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For Management Purposes Only



South Uptown Neighborhood Association

Statement of Activity

October 2022 - April 2023

	TOTAL
Revenue	
4110 Special Projects	2,483
4200 City Contracts	47,253
4300 Fundraising	
4307 Individual Giving	6,590
4311 T-shirt Sales	42
Total 4300 Fundraising	6,632
Total Revenue	\$56,368
GROSS PROFIT	\$56,368
Expenditures	
5130 Payroll Expenses	35,882
5320 Accounting	1,410
5340 Program Support	230
5345 Licenses & Fees	27
5350 Bank Charges	1
5430 Equipment Rental-Lease	250
5440 Office Supplies	772
5445 Project Supplies	1,043
5450 Web Hosting	337
5500 Communications-Outreach	
5501 Advertising	186
5510 Printing & Copying	206
5520 Postage & Delivery	91
5550 Meetings & Special Events	113
5551 Food Expense	710
Total 5500 Communications-Outreach	1,305
5610 Rent	3,835
5640 Insurance General Liability	587
5700 Programs	
5703 Special Events	686
5741 Home Security Grants	2,705
Total 5700 Programs	3,391
5810 Contributions	2,500
5999 Uncategorized Expense	228
Total Expenditures	\$51,796
NET OPERATING REVENUE	\$4,572
NET REVENUE	\$4,572



South Uptown Neighborhood Association

Statement of Financial Position

As of April 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 SU Operations	16,900
1001 SU Grants	22,118
Total Bank Accounts	\$39,018
Other Current Assets	
1201 TruStone CD 4001	6,061
1202 Trustone CD 4002	5,731
1251 Contract receivables	13,614
Total Other Current Assets	\$25,406
Total Current Assets	\$64,424
TOTAL ASSETS	\$64,424
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 City Contract Advances	
2303 NRP contract 12838	10,000
2305 NRP contract 30071	1,250
2307 NRP Contract 30091	6,250
2309 Nhoods 2020 advance	5,000
Total 2300 City Contract Advances	22,500
Total Other Current Liabilities	\$22,500
Total Current Liabilities	\$22,500
Total Liabilities	\$22,500
Equity	
3100 Unrestricted Net Assets	35,924
3300 Board Restricted Reserve	6,000
3900 Retained Earnings	0
Net Revenue	0
Total Equity	\$41,924
TOTAL LIABILITIES AND EQUITY	\$64,424

Note

Line 1251 Contract Receivables represents expenses that are reimbursable through City contracts as of end of January.

Line 2300 represents advances on three NRP contracts with the City.



South Uptown Neighborhood Association

Budget vs. Actuals: fy 2023 budget - FY23 P&L

October 2022 - April 2023

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
4110 Special Projects	2,483.12	2,333.31	149.81
4130 Corporate		583.31	-583.31
4200 City Contracts	47,253.23	52,086.44	-4,833.21
4300 Fundraising			
4305 Other Events		583.31	-583.31
4307 Individual Giving	6,590.00	2,916.69	3,673.31
4311 T-shirt Sales	42.03	379.19	-337.16
Total 4300 Fundraising	6,632.03	3,879.19	2,752.84
Total Revenue	\$56,368.38	\$58,882.25	\$ -2,513.87
GROSS PROFIT	\$56,368.38	\$58,882.25	\$ -2,513.87
Expenditures			
5130 Payroll Expenses	35,882.03	36,113.00	-230.97
5315 Board Development		875.00	-875.00
5320 Accounting	1,410.00	1,458.31	-48.31
5323 Legal Fees		14.56	-14.56
5340 Program Support	230.00	291.69	-61.69
5345 Licenses & Fees	26.52		26.52
5350 Bank Charges	0.60		0.60
5410 Equipment Purchase-Replacement		291.69	-291.69
5430 Equipment Rental-Lease	250.00		250.00
5440 Office Supplies	772.39	583.31	189.08
5445 Project Supplies	1,042.73	1,166.69	-123.96
5450 Web Hosting	336.50	77.00	259.50
5500 Communications-Outreach			
5501 Advertising	185.68	204.19	-18.51
5510 Printing & Copying	205.51	729.19	-523.68
5520 Postage & Delivery	91.15	583.31	-492.16
5550 Meetings & Special Events	113.26	175.00	-61.74
5551 Food Expense	709.63	875.00	-165.37
Total 5500 Communications-Outreach	1,305.23	2,566.69	-1,261.46
5610 Rent	3,834.81	3,850.00	-15.19
5630 Insurance Dir. & Officers		495.81	-495.81
5640 Insurance General Liability	587.00	350.00	237.00
5700 Programs			
5701 Concerts		583.31	-583.31
5703 Special Events	686.11		686.11
5711 Graffiti Prevention		1,458.31	-1,458.31
5713 Bike Racks		583.31	-583.31
5715 Gardening		583.31	-583.31

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
5741 Home Security Grants	2,704.89	2,916.69	-211.80
Total 5700 Programs	3,391.00	6,124.93	-2,733.93
5810 Contributions	2,500.00	1,750.00	750.00
5999 Uncategorized Expense	227.50		227.50
6000 Reserve		2,625.00	-2,625.00
Total Expenditures	\$51,796.31	\$58,633.68	\$ -6,837.37
NET OPERATING REVENUE	\$4,572.07	\$248.57	\$4,323.50
NET REVENUE	\$4,572.07	\$248.57	\$4,323.50



South Uptown Neighborhood Association

Statement of Activity by Program Area

October 2022 - April 2023

	CONCERTS	HC ORGANICS	NHOODS 2020	NRP	SUNA	TOTAL
Revenue						
4110 Special Projects	600	1,883				\$2,483
4200 City Contracts						\$0
4213 NRP Implementation				16,037		\$16,037
4215 NRP Crime and Safety				2,937		\$2,937
4217 NRP Programs				733		\$733
4219 Nhoods 2020			27,547			\$27,547
Total 4200 City Contracts			27,547	19,707		\$47,253
4300 Fundraising					6,632	\$6,632
Total Revenue	\$600	\$1,883	\$27,547	\$19,707	\$6,632	\$56,368
GROSS PROFIT	\$600	\$1,883	\$27,547	\$19,707	\$6,632	\$56,368
Expenditures						
5130 Payroll Expenses			22,217	13,665		\$35,882
5320 Accounting				1,410		\$1,410
5340 Program Support			230			\$230
5345 Licenses & Fees			25		2	\$27
5350 Bank Charges					1	\$1
5430 Equipment Rental-Lease			250			\$250
5440 Office Supplies			697	76		\$772
5445 Project Supplies				390	653	\$1,043
5450 Web Hosting			325	12		\$337
5500 Communications-Outreach						\$0
5501 Advertising				186		\$186
5510 Printing & Copying				206		\$206
5520 Postage & Delivery			29	62		\$91
5550 Meetings & Special Events			113			\$113
5551 Food Expense					710	\$710
Total 5500 Communications-Outreach			142	453	710	\$1,305
5610 Rent			3,287	548		\$3,835
5640 Insurance General Liability				587		\$587
5700 Programs						\$0
5703 Special Events					686	\$686
5741 Home Security Grants				2,705		\$2,705
Total 5700 Programs				2,705	686	\$3,391
5810 Contributions					2,500	\$2,500
5999 Uncategorized Expense			91		137	\$228
Total Expenditures	\$0	\$0	\$27,264	\$19,846	\$4,687	\$51,796
NET OPERATING REVENUE	\$600	\$1,883	\$283	\$ -139	\$1,945	\$4,572
NET REVENUE	\$600	\$1,883	\$283	\$ -139	\$1,945	\$4,572



South Uptown Neighborhood Association

Statement of Cash Flows

October 2022 - April 2023

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	0.23
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1151 Accounts Receivable (A/R)	0.00
1205 PayPal	0.00
1251 Contract receivables	-491.97
2200 Payroll Liabilities	0.00
2211 Payroll Liabilities:Federal Taxes (941/944)	-904.26
2213 Payroll Liabilities:MN Income Tax	-142.70
2215 Payroll Liabilities:MN Unemployment Taxes	-136.30
2250 Direct Deposit Payable	1,427.65
2309 City Contract Advances:Nhoods 2020 advance	-4,526.09
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	-4,773.67
Net cash provided by operating activities	\$ -4,773.44
FINANCING ACTIVITIES	
3100 Unrestricted Net Assets	5,937.43
3205 Net Assets with Donor Restrictions:Organics Recycling	-1,271.92
3900 Retained Earnings	36.33
Net cash provided by financing activities	\$4,701.84
NET CASH INCREASE FOR PERIOD	\$ -71.60
Cash at beginning of period	39,089.38
CASH AT END OF PERIOD	\$39,017.78



South Uptown Neighborhood Association

Monthly Transaction Report

April 2023

DATE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT
SU Operations					
Beginning Balance					
04/13/2023			Transfer Paypal to Operations	\$5.00	
04/20/2023		Steve and Diane Parrish Foundation	Donation for Bryant Square Park	\$1,000.00	
04/25/2023		Give to the Max	Donation	\$23.28	
04/26/2023	10202	Scott Engel	Food for Earth Day Cleanup		\$15.32
04/26/2023	10203	Bryant Square Park	Parrish Foundation grant to Bryant Square Park		\$1,000.00
Total for SU Operations				\$1,028.28	\$1,015.32
SU Grants					
Beginning Balance					
04/13/2023	Auto	Gusto	Payroll tax payment		\$560.73
04/13/2023		Gusto	Payroll processing fee		\$46.00
04/13/2023	Auto	Gusto	Scott Engel Paycheck		\$1,394.02
04/14/2023		6349 Nhoods 2020	NRP Reimbursement	\$15,588.34	
04/17/2023			Transfer to Paypal		\$35.00
04/18/2023	5525	Markel, Trisha	Laminate SUNA map		\$22.41
04/18/2023			Transfer to PayPal for Facebook ads		\$4.63
04/18/2023	5527	Ace in the City	April Office Rent and utilities		\$547.83
04/18/2023	5526	Scott Engel	Google Workspace		\$12.00
04/25/2023			Transfer to PayPal for Zoom subscription		\$16.18
04/26/2023	5529	Scott Engel	South Uptown Brochures		\$156.91
04/26/2023	5528	Atwood, Suzanne	Home Security Grant		\$64.27
04/27/2023	Auto	Gusto	Scott Engel Paycheck		\$1,394.02
04/27/2023	Auto	Gusto	Payroll tax payment		\$560.73
Total for SU Grants				\$15,588.34	\$4,814.73
PayPal					
04/12/2023	6YW97899KF362967G	Ashley Bredeson	Online donation	\$5.00	
04/13/2023			Transfer Paypal to Operations		\$5.00
04/15/2023		Meta	Facebook ads for Earth Day		\$35.00
04/16/2023		Meta	Facebook ads for Earth Day		\$4.63
04/17/2023			Transfer to Paypal	\$35.00	
04/18/2023			Transfer to PayPal for Facebook ads	\$4.63	
04/25/2023			Transfer to PayPal for Zoom subscription	\$16.18	
04/25/2023		Zoom	Zoom monthly subscription		\$16.18
Total for PayPal				\$60.81	\$60.81
TOTAL				\$16,677.43	\$5,890.86