

Management Report  
South Uptown Neighborhood Association  
For the period ended November 30, 2023



Prepared January 12, 2024

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For Management Purposes Only



# South Uptown Neighborhood Association

Statement of Activity  
October - November, 2023

	TOTAL
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Revenue	
4110 Special Projects	
4113 Concert Sponsors	300
<b>Total 4110 Special Projects</b>	<b>300</b>
4130 Corporate	500
4200 City Contracts	
4213 NRP Implementation	11,710
4215 NRP Crime and Safety	900
4217 NRP Programs	492
4219 Nhoods 2020	17
<b>Total 4200 City Contracts</b>	<b>13,119</b>
4300 Fundraising	
4307 Individual Giving	1,145
<b>Total 4300 Fundraising</b>	<b>1,145</b>
4730 Interest Income	9
<b>Total Revenue</b>	<b>\$15,073</b>
<b>GROSS PROFIT</b>	<b>\$15,073</b>
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Expenditures	
5130 Payroll Expenses	10,328
5440 Office Supplies	237
5445 Project Supplies	160
5450 Web Hosting	284
5500 Communications-Outreach	
5501 Advertising	81
5550 Meetings & Special Events	35
5551 Food Expense	276
<b>Total 5500 Communications-Outreach</b>	<b>391</b>
5610 Rent	1,096
5700 Programs	
5741 Home Security Grants	900
<b>Total 5700 Programs</b>	<b>900</b>
<b>Total Expenditures</b>	<b>\$13,395</b>
<b>NET OPERATING REVENUE</b>	<b>\$1,678</b>
<b>NET REVENUE</b>	<b>\$1,678</b>
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# South Uptown Neighborhood Association

## Statement of Financial Position

As of December 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 SU Operations	19,505.11
1001 SU Grants	18,885.51
<b>Total Bank Accounts</b>	<b>\$38,390.62</b>
Other Current Assets	
1201 TruStone CD 4001	6,197.74
1202 Trustone CD 4002	5,822.47
1251 Contract receivables	14,265.08
1401 Undeposited Funds	219.11
<b>Total Other Current Assets</b>	<b>\$26,504.40</b>
<b>Total Current Assets</b>	<b>\$64,895.02</b>
<b>TOTAL ASSETS</b>	<b>\$64,895.02</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 City Contract Advances	20,221.39
<b>Total Other Current Liabilities</b>	<b>\$20,221.39</b>
<b>Total Current Liabilities</b>	<b>\$20,221.39</b>
<b>Total Liabilities</b>	<b>\$20,221.39</b>
Equity	
3100 Unrestricted Net Assets	34,173.63
3300 Board Restricted Reserve	10,500.00
3900 Retained Earnings	0.00
Net Revenue	0.00
<b>Total Equity</b>	<b>\$44,673.63</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$64,895.02</b>

**Note**

Line 1251 Contract Receivables represents expenses that are reimbursable through City contracts as of end of month.

Line 2300 represents advances on four contracts with the City.



# South Uptown Neighborhood Association

## Budget vs. Actuals

October - November, 2023

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
<b>Revenue</b>			
4110 Special Projects		166.66	-166.66
4113 Concert Sponsors	300.00	500.00	-200.00
<b>Total 4110 Special Projects</b>	<b>300.00</b>	<b>666.66</b>	<b>-366.66</b>
4130 Corporate	500.00	83.34	416.66
<b>4200 City Contracts</b>			
4213 NRP Implementation	11,709.68	6,833.34	4,876.34
4215 NRP Crime and Safety	900.00	1,333.34	-433.34
4217 NRP Programs	492.14	916.66	-424.52
4219 Nhoods 2020	17.43	6,465.16	-6,447.73
<b>Total 4200 City Contracts</b>	<b>13,119.25</b>	<b>15,548.50</b>	<b>-2,429.25</b>
<b>4300 Fundraising</b>			
4305 Other Events		83.34	-83.34
4307 Individual Giving	1,144.52	1,000.00	144.52
4311 T-shirt Sales		116.66	-116.66
<b>Total 4300 Fundraising</b>	<b>1,144.52</b>	<b>1,200.00</b>	<b>-55.48</b>
4730 Interest Income	8.78	8.34	0.44
<b>Total Revenue</b>	<b>\$15,072.55</b>	<b>\$17,506.84</b>	<b>\$ -2,434.29</b>
<b>GROSS PROFIT</b>	<b>\$15,072.55</b>	<b>\$17,506.84</b>	<b>\$ -2,434.29</b>
<b>Expenditures</b>			
5130 Payroll Expenses	10,327.65	10,650.00	-322.35
5310 Professional Services&Legal		416.66	-416.66
5320 Accounting		500.00	-500.00
5323 Legal Fees		4.16	-4.16
5340 Program Support		58.34	-58.34
5345 Licenses & Fees		4.16	-4.16
5410 Equipment Purchase-Replacement		41.66	-41.66
5440 Office Supplies	236.94	208.34	28.60
5445 Project Supplies	159.54	500.00	-340.46
5450 Web Hosting	284.00	83.34	200.66
<b>5500 Communications-Outreach</b>			
5501 Advertising	80.60	125.00	-44.40
5510 Printing & Copying		250.00	-250.00
5520 Postage & Delivery		166.66	-166.66
5550 Meetings & Special Events	34.86	41.66	-6.80
5551 Food Expense	275.61	333.34	-57.73
<b>Total 5500 Communications-Outreach</b>	<b>391.07</b>	<b>916.66</b>	<b>-525.59</b>
5610 Rent	1,095.66	1,125.00	-29.34
5630 Insurance Dir. & Officers		141.66	-141.66
5640 Insurance General Liability		100.00	-100.00

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
5700 Programs			
5701 Concerts		166.66	-166.66
5711 Graffiti Prevention		666.66	-666.66
5713 Bike Racks		666.66	-666.66
5715 Gardening		83.34	-83.34
5741 Home Security Grants	900.00	666.66	233.34
<b>Total 5700 Programs</b>	<b>900.00</b>	<b>2,249.98</b>	<b>-1,349.98</b>
5810 Contributions		333.34	-333.34
6000 Reserve		166.66	-166.66
<b>Total Expenditures</b>	<b>\$13,394.86</b>	<b>\$17,499.96</b>	<b>\$ -4,105.10</b>
NET OPERATING REVENUE	<b>\$1,677.69</b>	<b>\$6.88</b>	<b>\$1,670.81</b>
NET REVENUE	<b>\$1,677.69</b>	<b>\$6.88</b>	<b>\$1,670.81</b>



# South Uptown Neighborhood Association

## Statement of Activity by Program Area

October - November, 2023

	CONCERTS	NHOODS 2020	NRP	SUNA	TOTAL
<b>Revenue</b>					
4110 Special Projects					\$0
4113 Concert Sponsors	300				\$300
<b>Total 4110 Special Projects</b>	<b>300</b>				<b>\$300</b>
4130 Corporate				500	\$500
4200 City Contracts					\$0
4213 NRP Implementation			11,710		\$11,710
4215 NRP Crime and Safety			900		\$900
4217 NRP Programs			492		\$492
4219 Nhoods 2020		17			\$17
<b>Total 4200 City Contracts</b>		<b>17</b>	<b>13,102</b>		<b>\$13,119</b>
4300 Fundraising				1,145	\$1,145
4730 Interest Income				9	\$9
<b>Total Revenue</b>	<b>\$300</b>	<b>\$17</b>	<b>\$13,102</b>	<b>\$1,653</b>	<b>\$15,073</b>
<b>GROSS PROFIT</b>	<b>\$300</b>	<b>\$17</b>	<b>\$13,102</b>	<b>\$1,653</b>	<b>\$15,073</b>
<b>Expenditures</b>					
5130 Payroll Expenses			10,328		\$10,328
5440 Office Supplies			237		\$237
5445 Project Supplies			160		\$160
5450 Web Hosting			284		\$284
5500 Communications-Outreach					\$0
5501 Advertising			81		\$81
5550 Meetings & Special Events		17	17		\$35
5551 Food Expense				276	\$276
<b>Total 5500 Communications-Outreach</b>		<b>17</b>	<b>98</b>	<b>276</b>	<b>\$391</b>
5610 Rent		548	548		\$1,096
5700 Programs					\$0
5741 Home Security Grants			900		\$900
<b>Total 5700 Programs</b>			<b>900</b>		<b>\$900</b>
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$565</b>	<b>\$12,554</b>	<b>\$276</b>	<b>\$13,395</b>
<b>NET OPERATING REVENUE</b>	<b>\$300</b>	<b>\$ -548</b>	<b>\$548</b>	<b>\$1,378</b>	<b>\$1,678</b>
<b>NET REVENUE</b>	<b>\$300</b>	<b>\$ -548</b>	<b>\$548</b>	<b>\$1,378</b>	<b>\$1,678</b>



# South Uptown Neighborhood Association

## Statement of Cash Flows

October - November, 2023

	TOTAL
<b>OPERATING ACTIVITIES</b>	
Net Revenue	0.00
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1151 Accounts Receivable (A/R)	-23,693.36
1201 TruStone CD 4001	-8.78
1251 Contract receivables	12,852.72
2309 City Contract Advances:Nhoods 2020 advance	-2,278.61
<b>Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:</b>	<b>-13,128.03</b>
<b>Net cash provided by operating activities</b>	<b>\$ -13,128.03</b>
<b>FINANCING ACTIVITIES</b>	
3100 Unrestricted Net Assets	1,961.75
3900 Retained Earnings	-275.59
<b>Net cash provided by financing activities</b>	<b>\$1,686.16</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$ -11,441.87</b>
Cash at beginning of period	29,910.64
<b>CASH AT END OF PERIOD</b>	<b>\$18,468.77</b>



# South Uptown Neighborhood Association

## Monthly Transaction Report

November 2023

DATE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT
<b>SU Operations</b>					
Beginning Balance					
11/07/2023			Online donation	\$14.21	
11/12/2023			Online donation	\$5.00	
11/21/2023			Online donation	\$108.02	
11/22/2023			Online donation	\$159.99	
11/28/2023			Donations	\$823.28	
<b>Total for SU Operations</b>				<b>\$1,110.50</b>	
<b>SU Grants</b>					
Beginning Balance					
11/02/2023	5577	Scott Engel	Web site software		\$252.00
11/02/2023	5576	Flourish	November Office Rent and utilities		\$547.83
11/02/2023	5579	Paul Hebert	Health care benefits		\$932.82
11/02/2023	5578	Scott Engel	IRA Stipend		\$1,500.00
11/02/2023	Auto	Gusto	Payroll processing fees		\$41.40
11/02/2023	Auto	Google	Web hosting		\$12.00
11/09/2023	Auto		Scott Engel wages 10/28 to 11/10/23		\$1,394.01
11/09/2023	Auto		Tax payment 10/28 to 11/10/23		\$557.39
11/14/2023	5580	Nora Norby	Home Security Grants		\$500.00
11/20/2023		Meta	Facebook ads		\$20.00
11/23/2023	Auto		Scott Engel wages		\$1,394.02
11/23/2023	Auto		Tax payment		\$557.11
11/23/2023		Zoom	Monthly subscription Zoom		\$17.43
11/29/2023		ZW Inc.	Dog waste bags		\$159.54
<b>Total for SU Grants</b>					<b>\$7,885.55</b>
<b>TOTAL</b>				<b>\$1,110.50</b>	<b>\$7,885.55</b>